

OMI TRAVEL AND REIMBURSEMENT GUIDELINES 2020

Country	Information about Reimbursement in Salzburg	Max. Reimbursement
Albania	Fellows should make their own travel arrangements.	€ 300
Armenia	Fellows should make their own travel arrangements.	€ 400
Azerbaijan	Fellows should make their own travel arrangements.	€ 500
Belarus	Salzburg OMI Travel Coordination Team books and covers the ticket.	
Bosnia and Herzegovina	Fellows should make their own travel arrangements.	€ 200
Bulgaria	Fellows should make their own travel arrangements.	€ 300
Croatia	No travel reimbursement.	€ 0
Czech Republic	No travel reimbursement.	€ 0
Estonia	Fellows should make their own travel arrangements.	€ 300
Georgia	Fellows should make their own travel arrangements.	€ 400
Hungary	No travel reimbursement.	€ 0
Kazakhstan (Almaty)	OMI Local Coordinator books and covers the ticket.	€ 650
Kazakhstan (Astana)	Fellows should make their own travel arrangements.	€ 650
Kosovo	Fellows should make their own travel arrangements.	€ 200
Kyrgyzstan	OMI Local Coordinator books and covers the ticket.	€ 650
Latvia	Fellows should make their own travel arrangements.	€ 300
Lithuania	Fellows should make their own travel arrangements.	€ 300
Mexico	Ticket is booked and covered locally - AMSA.	
Moldova	Fellows should make their own travel arrangements.	€ 300
Mongolia	OMI Local Coordinator books and covers the ticket.	€ 720
Montenegro	No travel reimbursement.	€ 0
North Macedonia	Fellows should make their own travel arrangements.	€ 300
Romania East (Bucharest, Constanta, Iasi, Sibiu, etc.)	Fellows should make their own travel arrangements.	€ 200
Romania West (Timisoara, Arad, Cluj)	No travel reimbursement.	€ 0
Russia (Moscow)	Salzburg OMI Travel Coordination Team books and covers the ticket.	
Serbia	Fellows should make their own travel arrangements.	€ 200
Slovakia	No travel reimbursement.	€ 0
Slovenia	No travel reimbursement.	€ 0
Tajikistan	Fellows should make their own travel arrangements.	€ 650
Ukraine East (Kiev)	Salzburg OMI Travel Coordination Team books and covers the ticket.	
Ukraine West (Lviv)	Fellows should make their own travel arrangements.	€ 200
Uzbekistan	Fellows should make their own travel arrangements.	€ 600
Other European Countries	No travel reimbursement.	€ 0

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Tanzania	<p>Salzburg OMI Travel Administration Team books and covers the airline ticket from Dar es Salaam to Munich and ground transportation from Munich to Schloss Arenberg via airport shuttle. If the fellow does not take the shuttle s/he will NOT be reimbursed.</p> <p>In-country travel to Dar es Salaam and visa expenses (fees, hotel, etc.) are covered up to a maximum of € 150.- and will be reimbursed upon arrival in Salzburg.</p> <p><u>Schengen visa for Tanzanians</u>: Please submit all the required documents to Ms. Ragini Borhara (ragini.borhara@diplobel.fed.be) at the Royal Belgian Embassy in Dar es Salaam at least one month before traveling. Please also contact your local coordinator for further information: http://www.aaf-online.org/index.php/local-coordinators.html.</p>	
Rest of Africa and Other Parts of the World	<p>Travel grants will be awarded on a case-by-case basis subject to approval by Salzburg OMI Travel Coordination Team. Requests should be directed to smsi@openmedicalinstitute.org</p>	case-by-case
<p>Fellows from countries which are applicable for reimbursement will receive mileage of € 8.- per 100km up to the maximum reimbursement sum if traveling by car.</p> <p>Please submit all original receipts to smsi@openmedicalinstitute.org or to the reception clerk upon your arrival.</p> <p>Likewise, please share your itinerary as soon as it is fixed!</p>		